

## SCHEDULE OF DELEGATIONS RELATING TO E-GOVERNMENT AND CUSTOMER SERVICES

<b>E-Government and Customer Services</b>	<b>Subject</b>	<b>Detail</b>	<b>Delegated by:</b>	<b>Delegated to:</b>
	Customer Service Centre	To monitor and update the Council's Customer Service Centre strategy	Cabinet	Head of E-Gov and Customer Services
	IT Development	To monitor and update the Council's IT development strategy	Cabinet	Head of E-Gov and Customer Services
	Street Naming, House Numbering and Locality Names	To determine all matters relating to street naming, house numbering and locality names	Cabinet	Head of E-Government and Customer Services in consultation with the Ward Member and, where relevant, Parish Council
	Regulation of Investigatory Powers Act	1. To review revise and update the Council's RIPA policy	1. – 7. Council	1. Head of Legal, Equalities and Democratic Services

		<p>2. Under the provisions of Part 1 chapter 2 of the Regulation of Investigatory Powers Act 2000 relating to the Accessing of Communications Data, to appoint officers to act as SPOCs (Single Point of Contact)</p> <p>3. In relation to requests for Directed Surveillance, to sign all necessary documents and forms whether by way of Authorisation, Review, or Cancellation</p> <p>4. In relation to any request for surveillance where it is considered likely that confidential information will be obtained, to sign all necessary documents and forms whether by way of Authorisation, Review or Cancellation</p> <p>5. In relation to requests for Covert Human Intelligence Sources where the source is aged under 18, to sign all necessary documents and forms whether by way of Authorisation, Review, or Cancellation.</p> <p>6. In relation to requests for Urgent Oral Authorisations</p>		<p>2. Head of Legal, Equalities and Democratic Services</p> <p>3. Heads of Service authorised to do so under Appendix 2 of the RIPA policy</p> <p>4. Chief Executive or in his absence the Executive Director of Services</p> <p>5. Chief Executive or in his absence the Executive Director of Services</p> <p>6. Heads of Service and</p>
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